



QUALITY ASSURANCE PROCEDURE

- ADC IT College is committed to Quality Assurance and believes it is an integral part of the centre's processes.
- The focus of the ADC IT College is on candidates with the provision of relevant and flexible quality training programmes and assessment to suit their needs and lifestyles.
- The provision at our college is regularly monitored and reviewed.
- An Internal Verification process is in place to ensure that consistent testing and assessment standards are maintained by cross marking.
- Internal Verification is recorded on candidate work and records and on central recording systems.
- Information from the awarding body is disseminated to all members of staff involved in testing.
- At ADC IT College policy for equal opportunities is followed and monitored.